Abila MIP Fund Accounting Tip:

Copying/Reversing Documents & Sessions in Abila MIP
Copying/Reversing Documents (version 9.0 & higher)

When copying or reversing a document, use the “arrow” icons within the appropriate Transactions screen (i.e. Enter A/P Invoices).

A copied document will need a new, unique document number.

A reversed invoice will need to reference the identical original document number (otherwise it will produce an offsetting amount that Abila MIP Fund Accounting does not recognize as a transaction netting to zero).

A reversing journal entry should use a unique number, as the intent is not to negate the original entry, but to reverse it in the following month.

Copying/Reversing Sessions

When copying or reversing a complete session, use the Activities > Manage Sessions menus.
If you need assistance with copying/reversing documents or sessions or any other Abila MIP Fund Accounting related questions, please contact John Haney at jhaney@dwdtechgroup.com or 260.423.2414.