



Sage BusinessWorks Release Notes: V2021 SP6

The following is a summary of changes included in the Sage BusinessWorks V2021 SP6 release.

If a change affects more than one module, it is listed under the System Wide heading.

Knowledgebase Articles

Answers to many of your questions can be found on the Sage Support Knowledgebase (KB).

1. Product updates, service packs and tax table updates are now accessible on the Sage KnowledgeBase at <https://www.sagekb.com>
 2. Click **Sign in**. Use your same login credentials as the Sage Customer and Partner Portal for Knowledgebase and download access and click **Log on**.
 3. Select **My Downloads**
 4. Choose **Sage BusinessWorks**
 5. In the middle of the page, you will see **Latest upgrade**. Select the service pack for 2021.
 6. The new and improved knowledgebase offers expanded search capabilities and allows faster publication of new articles.
- * If you have not registered for the Sage Knowledgebase, click sign up and follow the instructions. Shortly after completing your registration, you will receive a registration confirmation.

For further information about the defect fixed search www.sagekb.com by the KB article # listed.

2021 SP6

- *Special instructions for service pack install if using a network version of Sage BusinessWorks*
 - *Install service pack on the server and **all** workstations prior to working in 2021*

Accounts Receivable

AR, Transfer, Import Customer Prices – KB article #[111444](#)

The error no longer appears when importing when customers or parts have spaces in the ID.

Order Entry

OE, Transfer, Custom Export – KB article #[111461](#)

The diaeresis (Y with two dots) no longer appears when export includes blank spaces.

OE, Invoices, Select Orders to Invoice, Manual – KB article #[111370](#)

The error no longer appears when previewing Sales Order.

OE, Invoices, Direct Invoicing – KB article #[111231](#)

The tab order has been corrected to move to order# field after picking the "Source".

Payroll

PR, Employees, Employee Totals Verification – KB article #[109883](#)

The error no longer displays when printing or previewing the Employee Totals Verification Report.

PR, Taxes, Maintain Tax Tables	
Idaho	SWT tables updated for 2021
Kansas	SWT tables updated for 2021
Ohio	SWT tables updated for 2021
New York	SWT tables updated for 2021. Special note: The New York married tax table exceeds the number of rows supported in the database. An option was added to allow for the selection of Married <\$1,077,550 or Married >\$1,077,550. If, by chance, the employee is in a greater tier, the selection will need to be updated in PR, Employees, Maintain Employees, Status, Filing Status .

System Manager

Utilities, Report Groups – KB article #107372
Error no longer appears when working in report groups.
Selecting to copy a report – KB article #107573
No longer receive an error or computer lock-up when copying a report.

2021 SP5

Accounts Receivable

AR, Statements, Print Statements – KB article #110093
A minimum balance over \$9.99 can now be entered when printing statements

Cash Management

CM, Transactions, Instant Checks – KB article #110726
The distribution account number is now highlighted when entering multiple distribution lines.

Inventory Control

IC, Transactions, Transfer Parts – KB article #111060
A quantity larger than 9.999 can be entered when doing a transfer of a part

Job Cost

JC, Reports – KB article #108435
From and to fields are no longer disabled when running Job Cost reports and the error “Cannot focus a disabled or invisible window” no longer displays.

Order Entry

OE, Reports, Sales Analysis Report – KB article #109996
Tab order is now correct when using the Order Entry Sales Analysis Report
OE, Invoices, Direct Invoicing – KB article #111167
You can now edit the price and discount on a line item when converting an order to an invoice

Payroll

PR, Taxes, Maintain Tax Tables
CA SDI rate and limit updated for 2021
Kentucky SUI wage base reverted to \$10,800 for 2021 and 2022 tax years

2021 SP4

Accounts Payable

AP, Invoices, Invoices, Enter – KB article #108210
Invoice total is now displayed on the Job Cost charges display when posting an invoice.
AP, Checks Invoice Selection, Manual Invoice Selection – KB article #108853
The Find invoice feature now works correctly when typing in the quick find field.
AP, Checks, Enter Payments – KB article #108853
The Find invoice feature now works correctly when typing in the quick find field.

Accounts Receivable

AR, Transactions, Post Receipts – KB article #108314
Find invoice feature now works correctly in Post Receipts
AR, Transactions, Bank Deposits – KB article #108462
Error message no longer occurs when processing a bank deposit.

BWGAccess

Telephone format not importing correctly – KB article #109164
Telephone format is now importing correctly when using BWGAccess.
Customer Aging Information not importing correctly – KB article #109131
Customer aging information is now exporting correctly using BWGAccess.
Posting payments from third party changes phone number on customer record – KB article #109318
Phone number is no longer corrupted when importing payments using BWGAccess.
Telephone number is removed when importing employee information – KB article #109332
Telephone number is no longer removed with importing employee information using BWGAccess.

General Ledger

GL, Accounts, Account Inquiry – KB article #108632
Quick Find now functions correctly in Account Inquiry.
GL, Accounts, Maintain Chart of Accounts
Quick find now functions correctly in Maintain Chart of Accounts.

Cash Management

CM, Transactions, Void Bank Transaction – KB article [#108506](#)

Selecting to void bank transaction is no longer bringing up the incorrect transaction.

Inventory Control

IC, Transactions, Issues – KB article [#108460](#)

"Unapplied amount" available for posting is now visible in the Job Cost transaction screen.

IC, Transactions, Transfer Parts

Transfer part will now allow decimals when the part is set to use fractional quantities.

IC, Parts, Maintain Parts, Serial # – KB article [#108443](#)

Serial number status can now be changed in Maintain Parts.

Job Cost

JC, Transactions, Charges – KB article [#108208](#)

Tab order has been corrected in the Job Cost Charges dialog.

Order Entry

OE, Invoices, Direct Invoicing – KB article [#108019](#)

Tab order is now correct in Direct Invoicing.

OE, Utilities, Ship to Addresses, Maintain – KB article [#108022](#)

Tab order has been corrected in OE Maintain Ship to Addresses.

OE, Invoices, Direct Invoicing

Check number is now limited to 6 characters.

OE, Orders, Maintain Sales Orders

Check number is now limited to 6 characters.

OE, Invoices, Select Orders to Invoice

Check number is now limited to 6 characters.

Payroll

PR, Processing, Manual Payroll Calculation – KB article [#109120](#)

Payroll posting to Job Cost is no longer incorrect when a tax change is made in manual payroll calculation.

System Manager

Utilities, Maintain Companies – KB article [#108584](#)

No longer receive Pervasive error when renaming a company ID.

2021 SP3

Payroll

PR, Taxes, Maintain Tax Tables

Colorado	SWT tables updated for 2021
Illinois	SWT tables updated for 2021
Maine	SWT tables updated for 2021
Michigan	SWT tables updated for 2021
Mississippi	SWT tables updated for 2021
New Jersey	SWT tables updated for 2021
New Mexico	SWT tables updated for 2021
Oregon	SWT tables updated for 2021
Rhode Island	SWT tables updated for 2021
South Carolina	SWT tables updated for 2021
Vermont	SWT tables updated for 2021

2021 SP2

Payroll

PR, Taxes, Maintain Tax Tables	
Alaska	SUI limit updated to \$43,600 for 2021
Arkansas	SWT tables updated for 2021 SUI limit updated to \$10,000 for 2021
California	Withholding tables updated for 2021
Federal	Withholding tables updated for 2021 OASDI wage base updated to \$142,800 for 2021
Hawaii	SUI limit updated to \$47,400 for 2021
Illinois	SUI limit updated to \$12,960 for 2021
Idaho	SUI limit updated to \$43,000 for 2021
Iowa	SWT tables updated for 2021 SUI limit updated to \$32,400 for 2021
Kentucky	SWT tables updated for 2021 Standard deduction increased to \$2690 SI limit updated to \$11,100 for 2021
Minnesota	Withholding tables updated for 2021
Missouri	SWT tables updated for 2021 SUI limit updated to \$11,000 for 2021
Montana	SUI limit updated to \$35,300 for 2021
Nevada	SUI limit updated to \$33,400 for 2021
New Jersey	SUI limit for employer updated to \$36,200 for 2021 New Jersey DI and FLI Wage Base (employee) updated to \$138,200 for 2021
New Mexico	SUI limit updated to \$27,000 for 2021
New York	SWT tables updated for 2021 SUI limit updated to \$11,800 for 2021
North Carolina	SUI limit updated to \$26,000 for 2021

North Dakota	SWT tables updated for 2021 SUI limit updated to \$38,500 for 2021
Oklahoma	SUI limit updated to \$24,000 for 2021
Oregon	SUI limit updated to \$43,800 for 2021
Rhode Island	SUI limit updated to \$24,600 for 2021 SDI limit updated to \$74,000 for 2021
Utah	SUI limit updated to \$38,900 for 2021
Vermont	SUI limit updated to \$14,100 for 2021
Washington	SUI limit updated to \$56,500 for 2021
Wyoming	SUI limit updated to \$27,300 for 2021

2021 SP1

Accounts Payable

AP, Vendor, 1099 Processing
The dash characters will be removed from the vendor's Federal ID number when sending the file to Aatrix. Box 9 has been added to the 1099-MISC box selection.
AP, Vendor, Vendor Inquiry
Account number no longer truncated on the GL Distribution in the Vendor Inquiry screen.
AP, Checks, Enter Payments
Tab order is now correct in AP, Checks, Enter Payments.
AP, Invoices, Invoices, Enter
The text in the account number field is now selected when it is accessed using Tab or Enter key.
AP, Invoices, Invoices, Enter
The text in the amount field is now selected when it is accessed using Tab or Enter key.

Accounts Receivable

AR, Transactions, Credit Memo
No longer get "INVALID REFERENCE NUMBER" when changing credit memo reference.
AR, Reports, Customer Reports, Customer List
Access Violation error no longer occurs when selecting to customize the Customer List.

Cash Management

CM, Transactions, Enter Bank Transaction
Tab order no longer incorrect in Enter Bank Transactions.
CM, Reports, Cash Account Register
Check number no longer truncated on Cash Account Register.

General Ledger

GL, Power Search

Power Search will now refresh when hitting Enter in the General Ledger Module.

Inventory Control**IC, Parts, Maintain Parts, Categories**

Tab order no longer incorrect in IC, Parts, Maintain Parts, Categories.

IC, Parts, Maintain Parts

Substitute part now allows decimals.

IC, Transactions, Receipt Adjustments

Substitute part now allows decimals. The date of a receipt adjustment can now be changed.

Job Cost**JC, Reports, Cost Variance Report**

Error message no longer occurs when running Cost Variance Report for specific job or customer.

Order Entry**OE, Invoices, Direct Invoicing**

Credit card info button is no longer disabled when entering payment on OE invoice.

OE, Orders, Maintain Sales Orders

Tab order has been corrected in the Maintain Sales Orders.

Payroll**FWT tax calculation**

Dependents value is now correctly treated as a credit to annual tax instead of a reduction of taxable income.

System Manager**Utilities, Security Report**

Text no longer overlaps and looks garbled on the Security Report.

Sound when entering through fields

Sound no longer plays when hitting Enter through fields when entering items such as invoices.

How Do I

No longer get error "Can't reach this page" when accessing How do I.

Notes

Notes now wrap when the end of the line is reached.

Color Preference Settings

Color scheme no longer continues using the user preference after the option to Allow User Preferences has been unchecked.

Emailing Reports does not allow use of the Outlook address book

Outlook address book is now available when emailing reports. To access the address book, you must click the To button when using the Electronic Forms Manager.

Database Update

"Class not found" error no longer occurs when updating databases 2011 and prior.

Utilities, Maintain Users

Error no longer displays when changing the MANAGER password.

2021

Accounts Payable

AP, Vendor, 1099 Processing

Program will retain the EIN in internal tables when Payroll is not being used.

Support has been added for the 1099-NEC form. Any vendor set to 1099 box 7 in version 2020 and earlier will display on the 1099-NEC form in 2021. To support this change option for the 1099-NEC has been added under **AP, Vendors, Global Vendor Change**.

Note: The 2021 1099-NEC form has not yet been released by Aatrix. If you attempt to run the 1099-NEC prior to Aatrix releasing the form you will receive errors.

Spelling of Vendor corrected on 1099 Federal ID number truncation error.

Order Entry

OE, Orders, Maintain Sales Orders

When creating a new order, the focus now defaults to the date field. Previously focus defaulted to the 'next' field. Changing this default may help reduce the possibility of creating duplicate records.

OE, Transfer, Import Quotes and Sales Orders

Enhanced the Import Quotes and Orders application to allow (via checkbox) the ability to DELETE and existing quotes/order. An error message will occur if there is an attempt to delete a sales order that has been shipped, invoiced or has payment information attached.

Note: New checkbox option "Delete existing quotes and orders" is mutually exclusive to the reassign feature. Meaning only either reassign or delete can be in effect at one time.

Payroll

PR, Utilities, Maintain Other Pays

Add to Gross checkbox is now automatically selected when creating a new Other Pay

PR, Utilities, Maintain Payroll Parameters / Checks

Options has been added to 'Mask Bank Acct # on stubs' for direct deposit checks. Selecting this option will only display the last 4 digits of the employee's bank account on the direct deposit stub.

PR, Utilities, Maintain Payroll Forms

Updated the fields available to be added to a Payroll check form to include two (2) new YTD columns. These columns now support YTD values for both charged tips and cash tips. The YTD values are stored in the following fields: Check Stub: Tips (YTD) and Check Stub: Cash Tips (YTD).

These fields will need to be manually added to the check stubs.

PR, Taxes, Print 941

Wages in Excess of 200,000 will now populate in the correct field on the 941.

PR, Processing, Time Card Entry
Updated the application to recalculate the gross pay when the standard rate ID is changed.
PR, Transfer, Import Time Card
Application has been modified to NOT allow imports of Deduction or OtherPay entries without a valid ID.

System Manager

End User License Agreement (EULA)
EULA has been updated.
Upgrade Sample to 2020
Sample has been updated to 2020.
Forms updated to allow for four-digit year
Accounts Receivable, Order Entry and Payroll have been updated to use the MM/DD/YYYY format for dates when printing forms.
Database version updated
The database version has been updated to 2021.
Install issues
The version number of the Sage BusinessWorks client, profile and server installation have been updated to 2021. This should resolve installation errors seen when installing on clients or in a terminal server environment. Errors encountered may have included, "Unable to complete the startup of the Sage BusinessWorks product. The version of this workstation's Sage Businessworks client does not match the version of the server installation..." and ""The Sage BusinessWorks installation originally performed by User [UserID] on this computer is version 2019. This profile installation is version 2020. Browse to the Sage BusinessWorks program folder and run BWProfile.exe from there."
Email default updated
Your default email service when emailing reports or forms might have changed based on the version of Office you have installed. Please refer to KB 106859 for more information.