



Sage BusinessWorks Release Notes: V2021 SP10

The following is a summary of changes included in the Sage BusinessWorks V2021 SP10 release.

If a change affects more than one module, it is listed under the System-Wide heading.

Knowledgebase Articles

Answers to many of your questions can be found on the Sage Support Knowledgebase (KB).

1. Product updates, service packs and tax table updates are now accessible on the Sage KnowledgeBase at <https://www.sagekb.com>
 2. Click **Sign in**. Use your same login credentials as the Sage Customer and Partner Portal for Knowledgebase and download access and click **Log on**.
 3. Select **My Downloads**
 4. Choose **Sage BusinessWorks**
 5. In the middle of the page, you will see **Latest upgrade**. Select the service pack for 2021.
 6. The new and improved knowledgebase offers expanded search capabilities and allows faster publication of new articles.
- * If you have not registered for the Sage Knowledgebase, click sign up and follow the instructions. Shortly after completing your registration, you will receive a registration confirmation.

For further information about the defect fixed search www.sagekb.com by the KB article # listed.

2021 SP10

- *Special instructions for service pack install if using a network version of Sage BusinessWorks*
 - *Install service pack on the server and **all** workstations prior to working in 2021*

Payroll

PR, Taxes, Maintain Tax Tables	
Alabama	SWT updated for 2022
Kentucky	SUI wage base change back to \$10,800 for 2022
Maryland	SWT Deduction amounts have been updated for 2022
Utah	Withholding rate (4.85%) and credit updated for 2022
West Virginia	SUI wage base decreased to \$9,000
PR, Taxes, Maintain Tax Tables – KB article # 115237	
Wisconsin 2022 tax withholding has been corrected	
PR, Employees, Maintain Employees – KB article # 115277	
SUI checkbox is now saved when the Non-resident checkbox is selected	

2021 SP9

Payroll

PR, Taxes, Maintain Tax Tables	
Arkansas	SWT tables updated for tax year 2022 *New statuses added for Non-Low Income (LI), LI Single, LI Married Filing Joint, LI Head of

	Household. Please review the new filing statuses and select the correct one for each employee. *Low Income tables will be handled and seen only in the code as Sage BusinessWorks has limitations as to the number of rows available and the calculation is such that it cannot be modified to fit. The only option will be to view rows from the Non-Low-Income table.
Kentucky	SUI Wage Base updated to \$11,100 for tax year 2022
Louisiana	SWT tables updated for tax year 2022
Mississippi	SWT tables updated for tax year 2022
North Carolina	SUI limit updated to \$28,000 for tax year 2022
Vermont	SUI limited updated to \$15,500 for tax year 2022 SWT tables updated for tax year 2022
Wyoming	SUI limited updated to \$27,700 for tax year 2022
PR, Taxes, Print W-2 – KB article #108456	
The option for include COVID reporting has been removed from the W-2 screen. This option was removed to prevent an issue with Box 4 of the W-2 being incorrect if Include COVID reporting is selected.	

Order Entry

OE, Quotes, Maintain Quotes and OE, Orders, Maintain Sales Orders – KB article #108007	
Button no longer retains previous screen text when creating a new quote or order.	
OE, Orders, Maintain Sales Orders – KB article #109984	
Release date now populates with current date if left blank.	
OE, Reports – KB article #113007	
You can now filter OE reports by phone number.	

Job Cost

JC, Reports – KB article #113007	
You can now filter JC reports by phone number.	

2021 SP8

Payroll

PR, Taxes, Maintain Tax Tables	
Alaska	SUI Wage Base updated to \$45,200 for tax year 2022 Employee SUI rate updated to .56% for tax year 2022 in PR, Taxes, Maintain Tax Tables
California	SWT tables updated for tax year 2022 SDI Wage Limit updated to \$145,600 for 2022
Colorado	SUI Wage Base updated to \$17,000 for 2022 Changes to Colorado calculation method for 2022. A new filing status CO DR 0004 Form 2022 + has been added. If this option is selected a new field Annual allowance displays and the Extra W/H amount is enabled.
Federal	Withholding tables updated for tax year 2022 OASDI Wage Base updated to \$147,000 for 2022
Georgia	SWT updated for 2022
Hawaii	SUI Wage Base updated to \$51,600 for 2022

Idaho	SUI Wage Base updated to \$46,500 for 2022
Iowa	SUI Wage Base updated to \$34,800 for 2022 SWT tables updated for 2022
Kentucky	SWT standard deduction updated to \$2,770 for 2022
Maine	SWT allowance increased to \$4,450 SWT tables updated for 2022
Michigan	SWT exemption amount increased to \$5,000 for 2022
Minnesota	SWT withholding tables updated for tax year 2022 SUI Wage Base updated to \$38,000 for 2022
Missouri	SWT tables updated for 2022
Montana	SUI Wage Base updated to \$38,100 for 2022
Nebraska	SWT regular exemption increased to \$2,080 SWT tables updated for 2022
Nevada	SUI Wage Base updated to \$36,600 for 2022
New Jersey	SUI Wage Base updated to \$39,800 for 2022 New Jersey SDI and FLI wage limits updated for 2022
New Mexico	SUI Wage Base updated to \$28,700 for 2022 SWT tables updated for 2022
New York	SUI Wage Base updated to \$12,000 for 2022 SWT tables updated for 2022
North Carolina	SWT updated for 2022
North Dakota	SWT tables updated for 2022 SUI Wage Base updated to \$38,400 for 2022
Oklahoma	SUI Wage Base updated to \$24,800 for 2022 SWT tables updated for 2022
Oregon	SUI Wage Base updated to \$47,700 for 2022 SWT tables updated for 2022
Rhode Island	SWT deduction wage limit increased to \$241,850 SWT table updated for 2022 SDI wage limit updated to \$81,500 for 2022
South Carolina	SWT tables updated for 2022
Utah	SUI Wage Base updated to \$41,600 for 2022
Washington	SUI Wage Base updated to \$62,500 for 2022
Wisconsin	SWT calculation and rates updated for 2022

2021 SP7

Accounts Payable

AP, Checks, Void Payments, Void Payments by Vendor – KB article # 110290
Error “EFT# ALREADY VOIDED...” no longer appears when voiding EFT payments with duplicate EFT numbers.
AP, Checks, Void Payments, Void Payments by Vendor – KB article # 110949
Error “INVALID VOID DATE...” no longer appears when voiding CC payments with duplicate reference numbers and different dates.
AP, Checks, Void Payments, Void Payments by Vendor – KB article # 110948

Error "REF# xxxxxx ALREADY VOIDED..." no longer appears when voiding vendor credit card payments with duplicate reference numbers.

AP, Checks, Void Payments, Void Payments by Vendor – KB article [#110874](#)

Error "CHECK #nnnn ALREADY VOIDED..." no longer appears when voiding checks with duplicate numbers.

Payroll

PR, Taxes, Enhanced Tax Reporting – KB article [#80372](#)

Error "Error opening company.asd" no longer appears when accessing Enhanced Tax Reporting after restoring a backup to a new ID or copying a company. The Backup and Restore process has been corrected to include pertinent Enhanced Tax Reporting Files.

System Manager

Invalid Floating Point Operation – KB article [#111609](#)

Error "Invalid Floating Point Operation" no longer appears when trying to enter check or reference values longer than the maximum allowed characters. There are still 2 spots where the error will occur if trying to enter a value longer than the maximum allowed, Enter Bank Transactions (Reference #) and Billings (Invoice #). These 2 will be fixed in a future release.

All reports that allow filtering by phone number – KB article [#113007](#)

Area code + telephone number can now be entered in phone number filter parameter

2021 SP6

Accounts Receivable

AR, Transfer, Import Customer Prices – KB article [#111444](#)

The error no longer appears when importing when customers or parts have spaces in the ID.

Order Entry

OE, Transfer, Custom Export – KB article [#111461](#)

The dieresis (Y with two dots) no longer appears when export includes blank spaces.

OE, Invoices, Select Orders to Invoice, Manual – KB article [#111370](#)

The error no longer appears when previewing Sales Order.

OE, Invoices, Direct Invoicing – KB article [#111231](#)

The tab order has been corrected to move to order# field after picking the "Source".

Payroll

PR, Employees, Employee Totals Verification – KB article [#109883](#)

The error no longer displays when printing or previewing the Employee Totals Verification Report.

PR, Taxes, Maintain Tax Tables

Idaho	SWT tables updated for 2021
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Kansas	SWT tables updated for 2021
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Ohio	SWT tables updated for 2021
New York	SWT tables updated for 2021. Special note: The New York married tax table exceeds the number of rows supported in the database. An option was added to allow for the selection of Married <\$1,077,550 or Married >\$1,077,550. If, by chance, the employee is in a greater tier, the selection will need to be updated in PR, Employees, Maintain Employees, Status, Filing Status .

System Manager

Utilities, Report Groups – KB article #107372
Error no longer appears when working in report groups.
Selecting to copy a report – KB article #107573
No longer receive an error or computer lock-up when copying a report.

2021 SP5

Accounts Receivable

AR, Statements, Print Statements – KB article #110093
A minimum balance over \$9.99 can now be entered when printing statements

Cash Management

CM, Transactions, Instant Checks – KB article #110726
The distribution account number is now highlighted when entering multiple distribution lines.

Inventory Control

IC, Transactions, Transfer Parts – KB article #111060
A quantity larger than 9.999 can be entered when doing a transfer of a part

Job Cost

JC, Reports – KB article #108435
From and to fields are no longer disabled when running Job Cost reports and the error “Cannot focus a disabled or invisible window” no longer displays.

Order Entry

OE, Reports, Sales Analysis Report – KB article #109996
Tab order is now correct when using the Order Entry Sales Analysis Report
OE, Invoices, Direct Invoicing – KB article #111167
You can now edit the price and discount on a line item when converting an order to an invoice

Payroll

PR, Taxes, Maintain Tax Tables

CA SDI rate and limit updated for 2021
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Kentucky SUI wage base reverted to \$10,800 for 2021 and 2022 tax years

2021 SP4

Accounts Payable

AP, Invoices, Invoices, Enter – KB article # 108210

Invoice total is now displayed on the Job Cost charges display when posting an invoice.

AP, Checks Invoice Selection, Manual Invoice Selection – KB article # 108853
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The Find invoice feature now works correctly when typing in the quick find field.

AP, Checks, Enter Payments – KB article # 108853
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The Find invoice feature now works correctly when typing in the quick find field.

Accounts Receivable

AR, Transactions, Post Receipts – KB article # 108314

Find invoice feature now works correctly in Post Receipts

AR, Transactions, Bank Deposits – KB article # 108462

Error message no longer occurs when processing a bank deposit.
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BWGAccess

Telephone format not importing correctly – KB article # 109164
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Telephone format is now importing correctly when using BWGAccess.

Customer Aging Information not importing correctly – KB article # 109131
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Customer aging information is now exporting correctly using BWGAccess.
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Posting payments from third party changes phone number on customer record – KB article # 109318

Phone number is no longer corrupted when importing payments using BWGAccess.
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Telephone number is removed when importing employee information – KB article # 109332

Telephone number is no longer removed with importing employee information using BWGAccess.
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General Ledger

GL, Accounts, Account Inquiry – KB article # 108632

Quick Find now functions correctly in Account Inquiry.
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GL, Accounts, Maintain Chart of Accounts
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Quick find now functions correctly in Maintain Chart of Accounts.

Cash Management

CM, Transactions, Void Bank Transaction – KB article # 108506

Selecting to void bank transaction is no longer bringing up the incorrect transaction.
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Inventory Control

IC, Transactions, Issues – KB article #108460

"Unapplied amount" available for posting is now visible in the Job Cost transaction screen.

IC, Transactions, Transfer Parts

Transfer part will now allow decimals when the part is set to use fractional quantities.
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IC, Parts, Maintain Parts, Serial # – KB article #108443
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Serial number status can now be changed in Maintain Parts.
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Job Cost

JC, Transactions, Charges – KB article #108208
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Tab order has been corrected in the Job Cost Charges dialog.
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Order Entry

OE, Invoices, Direct Invoicing – KB article #108019

Tab order is now correct in Direct Invoicing.

OE, Utilities, Ship to Addresses, Maintain – KB article #108022

Tab order has been corrected in OE Maintain Ship to Addresses.
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OE, Invoices, Direct Invoicing

Check number is now limited to 6 characters.
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OE, Orders, Maintain Sales Orders

Check number is now limited to 6 characters.
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OE, Invoices, Select Orders to Invoice
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Check number is now limited to 6 characters.
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Payroll

PR, Processing, Manual Payroll Calculation – KB article #109120

Payroll posting to Job Cost is no longer incorrect when a tax change is made in manual payroll calculation.

System Manager

Utilities, Maintain Companies – KB article #108584
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No longer receive Pervasive error when renaming a company ID.

2021 SP3

Payroll

PR, Taxes, Maintain Tax Tables	
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Colorado	SWT tables updated for 2021
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Illinois	SWT tables updated for 2021
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Maine	SWT tables updated for 2021
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Michigan	SWT tables updated for 2021
Mississippi	SWT tables updated for 2021
New Jersey	SWT tables updated for 2021
New Mexico	SWT tables updated for 2021
Oregon	SWT tables updated for 2021
Rhode Island	SWT tables updated for 2021
South Carolina	SWT tables updated for 2021
Vermont	SWT tables updated for 2021

2021 SP2

Payroll

PR, Taxes, Maintain Tax Tables	
Alaska	SUI limit updated to \$43,600 for 2021
Arkansas	SWT tables updated for 2021 SUI limit updated to \$10,000 for 2021
California	Withholding tables updated for 2021
Federal	Withholding tables updated for 2021 OASDI wage base updated to \$142,800 for 2021
Hawaii	SUI limit updated to \$47,400 for 2021
Illinois	SUI limit updated to \$12,960 for 2021
Idaho	SUI limit updated to \$43,000 for 2021
Iowa	SWT tables updated for 2021 SUI limit updated to \$32,400 for 2021
Kentucky	SWT tables updated for 2021 Standard deduction increased to \$2690 SI limit updated to \$11,100 for 2021
Minnesota	Withholding tables updated for 2021
Missouri	SWT tables updated for 2021 SUI limit updated to \$11,000 for 2021
Montana	SUI limit updated to \$35,300 for 2021
Nevada	SUI limit updated to \$33,400 for 2021
New Jersey	SUI limit for employer updated to \$36,200 for 2021 New Jersey DI and FLI Wage Base (employee) updated to \$138,200 for 2021
New Mexico	SUI limit updated to \$27,000 for 2021
New York	SWT tables updated for 2021 SUI limit updated to \$11,800 for 2021
North Carolina	SUI limit updated to \$26,000 for 2021
North Dakota	SWT tables updated for 2021 SUI limit updated to \$38,500 for 2021
Oklahoma	SUI limit updated to \$24,000 for 2021
Oregon	SUI limit updated to \$43,800 for 2021

Rhode Island	SUI limit updated to \$24,600 for 2021 SDI limit updated to \$74,000 for 2021
Utah	SUI limit updated to \$38,900 for 2021
Vermont	SUI limit updated to \$14,100 for 2021
Washington	SUI limit updated to \$56,500 for 2021
Wyoming	SUI limit updated to \$27,300 for 2021

2021 SP1

Accounts Payable

AP, Vendor, 1099 Processing
The dash characters will be removed from the vendor's Federal ID number when sending the file to Aatrix. Box 9 has been added to the 1099-MISC box selection.
AP, Vendor, Vendor Inquiry
Account number no longer truncated on the GL Distribution in the Vendor Inquiry screen.
AP, Checks, Enter Payments
Tab order is now correct in AP, Checks, Enter Payments.
AP, Invoices, Invoices, Enter
The text in the account number field is now selected when it is accessed using Tab or Enter key.
AP, Invoices, Invoices, Enter
The text in the amount field is now selected when it is accessed using Tab or Enter key.

Accounts Receivable

AR, Transactions, Credit Memo
No longer get "INVALID REFERENCE NUMBER" when changing credit memo reference.
AR, Reports, Customer Reports, Customer List
Access Violation error no longer occurs when selecting to customize the Customer List.

Cash Management

CM, Transactions, Enter Bank Transaction
Tab order no longer incorrect in Enter Bank Transactions.
CM, Reports, Cash Account Register
Check number no longer truncated on Cash Account Register.

General Ledger

GL, Power Search
Power Search will now refresh when hitting Enter in the General Ledger Module.

Inventory Control

IC, Parts, Maintain Parts, Categories
Tab order no longer incorrect in IC, Parts, Maintain Parts, Categories.
IC, Parts, Maintain Parts
Substitute part now allows decimals.
IC, Transactions, Receipt Adjustments
Substitute part now allows decimals. The date of a receipt adjustment can now be changed.

Job Cost

JC, Reports, Cost Variance Report
Error message no longer occurs when running Cost Variance Report for specific job or customer.

Order Entry

OE, Invoices, Direct Invoicing
Credit card info button is no longer disabled when entering payment on OE invoice.
OE, Orders, Maintain Sales Orders
Tab order has been corrected in the Maintain Sales Orders.

Payroll

FWT tax calculation
Dependents value is now correctly treated as a credit to annual tax instead of a reduction of taxable income.

System Manager

Utilities, Security Report
Text no longer overlaps and looks garbled on the Security Report.
Sound when entering through fields
Sound no longer plays when hitting Enter through fields when entering items such as invoices.
How Do I
No longer get error "Can't reach this page" when accessing How do I.
Notes
Notes now wrap when the end of the line is reached.
Color Preference Settings
Color scheme no longer continues using the user preference after the option to Allow User Preferences has been unchecked.
Emailing Reports does not allow use of the Outlook address book
Outlook address book is now available when emailing reports. To access the address book, you must click the To button when using the Electronic Forms Manager.
Database Update
"Class not found" error no longer occurs when updating databases 2011 and prior.
Utilities, Maintain Users

Error no longer displays when changing the MANAGER password.

2021

Accounts Payable

AP, Vendor, 1099 Processing

Program will retain the EIN in internal tables when Payroll is not being used.

Support has been added for the 1099-NEC form. Any vendor set to 1099 box 7 in version 2020 and earlier will display on the 1099-NEC form in 2021. To support this change option for the 1099-NEC has been added under **AP, Vendors, Global Vendor Change**.

Note: The 2021 1099-NEC form has not yet been released by Aatrix. If you attempt to run the 1099-NEC prior to Aatrix releasing the form you will receive errors.

Spelling of Vendor corrected on 1099 Federal ID number truncation error.

Order Entry

OE, Orders, Maintain Sales Orders

When creating a new order, the focus now defaults to the date field. Previously focus defaulted to the 'next' field. Changing this default may help reduce the possibility of creating duplicate records.

OE, Transfer, Import Quotes and Sales Orders

Enhanced the Import Quotes and Orders application to allow (via checkbox) the ability to DELETE and existing quotes/order. An error message will occur if there is an attempt to delete a sales order that has been shipped, invoiced or has payment information attached.

Note: New checkbox option "Delete existing quotes and orders" is mutually exclusive to the reassign feature. Meaning only either reassign or delete can be in effect at one time.

Payroll

PR, Utilities, Maintain Other Pays

Add to Gross checkbox is now automatically selected when creating a new Other Pay

PR, Utilities, Maintain Payroll Parameters / Checks

Options has been added to 'Mask Bank Acct # on stubs' for direct deposit checks. Selecting this option will only display the last 4 digits of the employee's bank account on the direct deposit stub.

PR, Utilities, Maintain Payroll Forms

Updated the fields available to be added to a Payroll check form to include two (2) new YTD columns. These columns now support YTD values for both charged tips and cash tips. The YTD values are stored in the following fields: Check Stub: Tips (YTD) and Check Stub: Cash Tips (YTD).

These fields will need to be manually added to the check stubs.

PR, Taxes, Print 941

Wages in Excess of 200,000 will now populate in the correct field on the 941.

PR, Processing, Time Card Entry

Updated the application to recalculate the gross pay when the standard rate ID is changed.

PR, Transfer, Import Time Card

Application has been modified to NOT allow imports of Deduction or OtherPay entries without a valid ID.

System Manager

End User License Agreement (EULA)
EULA has been updated.
Upgrade Sample to 2020
Sample has been updated to 2020.
Forms updated to allow for four-digit year
Accounts Receivable, Order Entry and Payroll have been updated to use the MM/DD/YYYY format for dates when printing forms.
Database version updated
The database version has been updated to 2021.
Install issues
The version number of the Sage BusinessWorks client, profile and server installation have been updated to 2021. This should resolve installation errors seen when installing on clients or in a terminal server environment. Errors encountered may have included, "Unable to complete the startup of the Sage BusinessWorks product. The version of this workstation's Sage Businessworks client does not match the version of the server installation..." and ""The Sage BusinessWorks installation originally performed by User [UserID] on this computer is version 2019. This profile installation is version 2020. Browse to the Sage BusinessWorks program folder and run BWProfile.exe from there."
Email default updated
Your default email service when emailing reports or forms might have changed based on the version of Office you have installed. Please refer to KB 106859 for more information.