

# What's New in Sage HR Management and Employee Web Services Version 2013.4.1

For a complete overview of the new features in this release, please watch our pre-recorded webcast and demonstration by going to:

[http://inter.viewcentral.com/events/cust/search\\_results.aspx?cid=best&pid=2&event\\_id=1720](http://inter.viewcentral.com/events/cust/search_results.aspx?cid=best&pid=2&event_id=1720)

**Please note: You must be on the current version of Sage 100 Fund Accounting before upgrading HR and EWS to v2013.4.1.** (Please click [here](#) to get the latest version of Sage 100 Fund Accounting). **Also, as of v6.0 EWS now requires .NET framework v4.0.**

## Best Practices

- Access Help>Check for Updates to get the latest HR version or you can download v2013.4.1 of HR [here](#).
- Please uninstall and reinstall EWS in order to upgrade to the latest version and you can download EWS v2013.4.1 [here](#).
- EWS should never be installed on an Exchange Server or Domain Controller as running IIS/web services on that type of machine is not permitted.

## What's New in HR

- Find HR & EWS employee count and user count in help > about.
- Leave plans now have additional declared variables for complex script uses. The new variables are @Carry (carry over amount) and @Max (maximum accrual amount). (Please note: variables are case sensitive.)
- Benefit plans now have an additional variable @Date (date the benefit wizard is run) (Please note: variables are case sensitive). This is beneficial when calculating a person's age as of the wizard date instead of the system date.
- Enter multiple health premium and retirement deduction codes to be used in calculating disposable income for garnishments. The codes are entered separated by a comma, with no spaces. Example: 401KPct,401KAmt. This can be found on the details > garnishment tab.
- In user security, there is a new security option for the Details>Actions Tab called action only. When you select this option, only actions are able to be seen on the actions tab without viewing audit records.
- There is a new form to show all certifications for all employees. You can filter and sort the certifications in this grid. This new feature can be found under the details menu.
- You can globally add certifications to employees in the details>certifications form. For more information, please refer to KB [689647](#)



- Do custom calculations for earnings in regular timesheets. An example of would be calculating weighted average overtime rates when using shift differentials.
- A new mass update function was added for the timesheet approver.
- Mass updates now prompt you to create job history records.
- In mass update you can now add a web timesheet for holiday time. For more information, please refer to KB [689650](#)
- Job history record is now prompted when you check/uncheck the exempt and overtime eligible check boxes. This can be found in the actions > current job tab.
- A FTE report was added to the compensation report menu.
- A performance review report was added to the compensation report menu.
- A summary web timesheet report was added to payroll > timesheets menu.
- The calculated garnishments report now includes pay period date.
- The FMLA report now includes actual return date.

#### Resolved Issues:

- Benefit Plans were expiring the day before the expiration date. They are now effective through the expiration date.
- The Leave Events report now filters correctly with the date ranges.
- There are now save prompts on all tabs in Details
- Employee Labels now have the – included in 9 digit zip codes

### What's New in EWS

- Employee timesheet certification process added. For more information, refer to KB [689648](#)
- The timesheet signoff report now includes approver ID, and the submission text from the employee timesheet certification process.
- Managers can now approve all time entries (for each employee) with one click. For more information, please refer to KB [689649](#)  
**Important!** You should only use the Approve All feature if you are certain that the timesheets are accurate and correct. Sage recommends you to approve single timesheet at a time to prevent errors.

#### Resolved Issues:

- Timesheet I now has 12:00 am; 12:15 am; 12:30 am and 12:45 am listed prior to 1:00 am.
- Timesheet approvers can now run the Leave Request report for their assigned employees.
- If you are using the 'Match Leave' functionality, when a manager enters leave time, it now follows the matching rules.



